

Partney and Dalby Parish Council

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council meeting to be held on Tuesday 17th January 2023 in Partney Victory Hall at 7.30pm.

Signed _____ Parish Clerk 11.01.2023

AGENDA

Open Forum for public participation. Members of the public are invited to ask questions or make short statements to the Council in relation to the business on the agenda.

1. To open the meeting
2. To note any apologies and accept valid reasons of absence
3. In accordance with the Localism Act 2022, to declare pecuniary interests for any items on the agenda and to consider any requests for dispensations¹
4. To receive and approve the draft notes of the meeting held on 15th November 2022
5. To receive reports from the County and District councillors
6. **Finance**
 - a) To formally note financial position
 - b) To formally note bank reconciliations
 - c) To approve changes to the banking mandate
 - d) To consider and approve the budget for 2023/24
 - e) To consider and agree a precept for 2023/24
 - f) To formally approve any automated, retrospective and future payments to be made:

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|----------|-------------------------|--------|
| 09.11.22 | Plusnet internet DD | £23.62 |
| 25.11.22 | Wave Cemetery water DD | £8.00 |
| 09.12.22 | Plusnet internet DD | £23.62 |
| 29.12.22 | Wave Cemetery water DD | £8.00 |
| 31.01.23 | Clerk's salary January | £80.59 |
| 31.01.23 | HMRC PAYE | £20.20 |
| 28.02.23 | Clerk's salary February | £80.59 |
| 28.02.23 | HMRC PAYE | £20.20 |
 - g) To note any income received since the last meeting

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| 09.11.23 | Interest | £0.72 |
| 09.12.23 | Interest | £1.53 |
7. **Planning Matters**
 - a) To consider any planning applications received since the last meeting
 - b) To receive correspondence concerning a planning breach on the Fairfield site, Skegness Road
 - c) To note any planning decisions and/or appeal notifications since the last meeting
8. **Village Matters**
 - a) To receive an update on Highway matters
 - b) To discuss options regarding the land (including car park and footpath) at Fairfield, Skegness Road, Partney
 - c) To consider the provision of 'Litter Free Zone' signage (Cllr Risi)
 - d) To discuss location, approvals, budget, grant funding, purchase and installation of a village noticeboard in Partney

9. Internal Council Matters

- a) To discuss the procedure for planning applications received between meetings (Cllr Risi and clerk)
- b) To approve the inclusion of the following statement for all responses to planning applications:
“Partney Parish Council wish to encourage development which is sympathetic to the environment. We request that the District Council ensures that all development takes into account: Environmental benefits i.e a planting scheme; Minimise energy and water usage; Minimal environmental impact”
- c) To consider a revised agreement for Partney Village Grounds Maintenance
- d) To consider approving the Cemetery Maintenance contract to Nick King for 2023 (14 cuts at £70/cut)
- e) To set a date for the Annual Parish Meeting
- f) To consider and approve adopting the following policies: Data Protection, Freedom of Information, Data Breach, Records Retention and website Privacy Notice and agree review dates
- g) To approve the registration with the Information Commissioners Office (ICO) and pay by DD the sum of £35 p.a.

10. To receive correspondence and note any action required

11. Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings, *No decisions may be made under this section, but Councillors may wish to flag up issues.*

12. To note the date of the next meeting: Tuesday 14th March 2023

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting