

Partney & Dalby Parish Council

Monthly Cemetery Check Sheet (Revised 30 September 2024)

Partney cemetery is to be checked monthly to ensure that it is in a safe condition for people to enter *at the time the check is carried out*. This check sheet should be completed by the individual carrying out the check and the completed sheet should be passed to the Parish Clerk. It should be noted that the list of items to be checked is only a guide and is not definitive. Anything that might affect safety in the cemetery should be noted on the check sheet. If in doubt, or if not listed, note the item in the Notes section. If an item is satisfactory, then simply annotate the fact against the item on the check sheet.

Date of check:	Print name: S Sargeant	Signature:
1.	What is the condition of the entrance gate, railings, signage and surface of the ground around the entrance? Signage, gates and railings are all in good condition. However, see note about gates and railings **	
2.	What is the general condition of the ground surface of the whole cemetery? E.g. are there any trip hazards? any obvious rabbit holes? mole hills? tree roots? The ground is now fairly level, but due to dry weather the grass seed sown in May has not really grown and may need sowing again in September/October. The tree stump is awaiting removal by Andrew.	
3.	Are there any overhead hazards, such as low tree branches or dead branches that look as if they may snap and fall? No	
4.	Are there any items in the cemetery that contravene the Cemetery Regulations? No	
5.	Are there any animal faeces or other matter that would constitute a health hazard? No	
6.	Is the standpipe in good condition and functioning properly? Yes, the ground was being cleared by a resident when I arrived to do the monthly check	
7.	Is there any litter in the cemetery? No	
8.	Is the bench seat clean and in a suitable condition for people to sit on? The bench is in good condition, but needs a clean	
Notes: ** As previously reported the gates and railings need painting		