

Friday, 22 November 2024

Councillor J Oliver
Chairman of Partney and Dalby Parish Council
C/o Mrs Jane Slaymaker, Clerk to the council
4 Church Lane
Hundleby
PE23 5NA



Dear Councillor Oliver,

REF: REPORT OF MIDYEAR INTERNAL AUDIT 2024/25

Thank you for asking me to conduct your Internal Audit, Jane promptly provided me with the paperwork requested and was able to answer all questions. Other documentations needed to complete the paper trails and governance checks were found on the council's website.

I note with thanks that the council have acted on my previous recommendations, and I only have the one recommendation.

From what I have seen, I have no concerns regarding your clerk's ability and the council's website is well kept.

1. Under [Parish council Vacancies](#) the council email needs updating and also "The Good Councillors Guide", the current version being 2024

If you, the members of the council or your clerk have any questions, please contact me.

Yours sincerely

V. Clark

Mrs Victoria Clark

Mrs Victoria Clark, Clark's Clerical Service, 2 Frith Bank, Boston, PE22 7BA
Mobile: 07770 927 309 Email: clarksclericalservice@secretary.net
Facebook: @ClarksClericalService