

## Minutes of Meeting of Partney and Dalby Parish Council held 7pm 14<sup>th</sup> November 2023 in the Victory Hall, Partney

**Present:** Cllr Jacqueline Oliver (Chair)            Cllr Beth Dawson            Cllr Richard Jones  
                 Cllr Mick Lovelock   Cllr Packa Risi            Cllr S Sargeant

**Member of Public present:** 6

**Also in attendance:** Jane Slaymaker – Parish Clerk

### Open Forum

A member of the public queried ownership and maintenance responsibilities of the corner Maddison Lane/Dalby Road where the memorial bench is sited. It was reported that a poster about littering had caused some discontent. A member of the public reported that LCC Highways queried why vehicles were parked on the grass verge on Maddison Lane/Dalby Road corner. A member of the public suggested that a list of emergency contacts to be compiled. A member of the public queried who had undertaken work on Fairfield Place road and why new road signs had been erected. A member of the public queried the provision of a play park. A member of the public confirmed that a caravan would be moved shortly.

### 63. Open the meeting and welcome

The Chair opened the meeting at 7.17pm

### 64. To note any apologies and accept valid reasons of absence

Apologies were received from Cllrs Middleton, Ratcliffe and V Risi. These were accepted.

### 65. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct

No declarations of interest were declared.

### 66. To receive and approve the draft notes of the meeting held on 12<sup>th</sup> September 2023

The minutes of the meeting held 12<sup>th</sup> September 2023 were agreed and signed by the Chair as a true record.

### 67. To receive reports from the County and District councillors

The County and District councillors were not in attendance.

### 68. Finance

#### a) To formally note financial position

It was noted that the current account balance was £837.06, and the interest account balance was £8,756.16.

#### b) To formally note bank reconciliations

The bank reconciliations dated 10.10.23 and 11.10.23 were signed by the Chair.

#### c) To receive last quarter payments & receipts and current balance against budget

The last quarter payments and receipts and current balance against budget were received and noted.

#### d) To note transfer of £500 from the interest to the current account on 11.10.23

The transfer of £500 between accounts was noted.

#### e) To formally approve any automated, retrospective and future payments to be made

It was resolved to approve the following payments:

25.09.23 Nick King grass cutting £140.00 (under Open Spaces Act 1906 s.10)

25.09.23 British Garden Centre bulbs and plants £100.94 (Highways Act 1980 s 130)

18.09.23 Doxdirect Navigator printing £67.39 (under Local Government Act 1972 s 142)

02.10.23 British Garden Centre bulbs and plants £70.97

11.10.23 Nick King grass cutting last cut 14 Of 14 £70.00  
11.10.23 Lalc training Cllr P Risi £60.00 (LGA 1072 s.111)  
11.10.23 Plusnet (J Slaymaker) £23.62 (LGA 1972 s.144)  
19.10.23 Lalc training Cllr Jones £15.00  
31.11 .23 Salary £100.79 (LGA 1972 s.112)  
31.12.23 Salary £100.79

**f) To note any income received since the last meeting**

The following receipts were noted:

06.10.23 HMRC Vat refund £387.64  
01.11.23 William Kent Memorial right £110.00

**69. Planning Matters**

**a) To consider any planning applications received since the last meeting**

There were no planning applications to receive.

**b) To note any planning decisions and/or appeal notifications since the last meeting**

It was noted that the following applications had been approved: N/136/01032/23 – land opp. Sausthorpe Farm Road; N/136/01574/23 – Trebor: N/154/00174/21  
- Skendleby Holme Farm.

**c) To consider approaching ELDC concerning a potential breach of planning on the Skegness Road, Partney**

It was resolved that the Clerk contact ELDC to investigate long term siting of a caravan and siting of containers on land adjoining Scrimshaws on Skegness Road, Partney.

**70. Village Matters**

**a) To discuss the noticeboard on Dalby Rd/Maddison Lane corner and resolve action**

It was resolved that the Parish Council apply for LCC formal consent and insure the noticeboard on Dalby Road/Maddison Lane corner. Residents confirmed the noticeboard would be kept in good repair. The noticeboard to be used to publicise village events and the key to be retained by residents. This to be reviewed in 6-12 months.

**b) To receive an update on highway matters**

Correspondence was received from LCC Head of Highways concerning the speeding through Dalby; speed derestriction sign on Dalby Road; the A158 roundabout and entrance into Partney village. It was agreed that the Clerk request that an assessment takes place. Regarding the deteriorated pavements in Partney, LCC confirmed that they would score the Partney footways against the prioritisation criteria for reconstruction work however, it was noted that the County wide list of work required is in the hundreds.

**c) To receive an update regarding the Dalby Church access**

It was agreed to move this item to the January meeting.

**d) To consider including the grass verges bordering the Church in the Village Maintenance schedule, approximate cost of £30/cut and resolve action**

It was agreed that in the short term the grass verges bordering the Church be included in the schedule and the Clerk was asked to contact LCC highways to request that the area be included in their cutting schedule.

**e) To consider placing content about Partney in the Spilsby Explorer Magazine and order additional copies, costs to be in the region of £156.00 per edition and resolve action.**

It was agreed not to proceed with advertising in or purchasing copies of the Explorer magazine.

**f) To receive a report from the Neighbourhood Planning training and consider the best approach to develop an action plan and resolve action**

It was resolved that a Working Party be formed consisting of Parish Councillors and residents to develop an Action Plan which meets the needs of residents.

**g) To discuss recent flooding in the village**

On 20<sup>th</sup> October the beck broke its banks. Mr S Oliver was thanked for providing sand bags to affected residents. The Monks Lane bridge was identified as a pinch point and the bridge near the pumping station was also blocked. It was noted that approval from the Drainage Board and Environment Agency is required prior to any dredging work. The flooding at Maddison Lane/Skegness Road is thought to be due to blocked drains due to tree roots which run through the Rectory garden. The Clerk was asked to include landowners in the annual letter asking residents to keep the water courses clear,

## **71. Internal Council Matters**

- a) To consider and agree to appointing V Clarke as Internal Auditor, the fee being £120.00**

It was resolved to appoint V Clarke as Internal Auditor.

- b) To consider and approve funding First Aid training for the Clerk and grounds maintenance contractor at £50.00 per person**

It was resolved to approve funding First Aid training for the Clerk and contractor.

- c) To receive monthly Cemetery checklist and resolve any action required**

It was agreed to arrange a work party over winter to address some of the issues. The bench and concrete base are very mossy and the bench potentially rotten. Initially the owners need identifying.

- d) To consider and approve updated Cemetery Regulations, review fees and associated forms**

It was resolved to approve the Cemetery documentation. Cllr Lovelock was asked to review the fees and bring a proposal to the January meeting.

- e) To consider wording for the Cemetery sign and grant delegated authority to the Clerk and Cemetery Lead to approve quotations for a supplier**

It was agreed to have two separate signs. Delegated approval was granted to the Clerk and Cemetery Lead to obtain quotations and proceed with the most suitable quote.

- f) To consider subscribing to the Institute of Cemetery and Crematorium Management (ICCM) for advice and discounted training at £95.00 a year**

It was resolved to subscribe to ICCM.

- g) To consider registering on a ICCM training course (£185.00 non-members- £150 member)**

It was resolved that the Clerk attend the ICCM training course in April 2024.

- h) To receive notice of termination from the Cemetery grass cutting contractor and delegate authority to the Clerk and Cemetery Lead to advertise the contract and instruct the contractor with the most favourable bid**

It was resolved that the Clerk and Cemetery Lead to advertise the contract and instruct the contractor with the most favourable bid.

- i) To receive the Asset Inspection Record and resolve any action required**

It was agreed that the Church notice/interpretation board and Victory Hall noticeboard do not form part of the Council's assets although the Council had originally applied for a grant to obtain the noticeboards. The Clerk was asked to write to the two organisations concerned.

- j) To consider the Local Resilience Forum survey and consider developing an emergency action plan and resolve action**

It was agreed that Cllr P Risi would look at the ELDC plan and complete the survey.

- k) To consider the Sub-regional Strategy consultation and resolve action**

It was agreed that the Chair and Cllr Sargeant complete the form.

- l) To consider the Parish Policing Priority Setting Feedback Form and resolve action**

It was agreed that the Chair and Cllr Sargeant complete the form.

- m) To nominate a councillor to attend the virtual Police Parish Council Engagement Session on 5<sup>th</sup> December 6-8pm**

It was agreed that Cllr Sargeant attend the Police Engagement session.

**72. To receive correspondence and note any action required**

Correspondence was received from ELDC concerning a sports facilities survey. It was agreed that this would be completed by the Chair and Cllr Sargeant.

**73. Clerk and Councillor Reports**

The Clerk reported on the Community Forum and Funding briefing she had recently attended. Cllr Jones stated that a telegraph pole wire which might be damaged by an adjacent tree had been reported to LCC Highways and Open Reach. Both parties considered it to be the others responsibility.

**74. To note the date of the next meeting of the Parish Council**

It was noted that the next meeting will be 7pm on Tuesday 9<sup>th</sup> January 2024.

The meeting closed at 9.06pm