

Partney and Dalby Parish Council

Dear Councillors,

You are summoned to attend the Meeting of the Parish Council to be held on Tuesday 9th January 2024 in Partney Victory Hall at 7.00pm.

There is an Open Forum at each meeting where Members of the Public are invited to ask questions or make short statements to the Council in relation to the business on the agenda.

Please note that any recommendations made at this meeting by the Parish Council in respect of planning applications on the agenda are advisory only and not binding on East Lindsey District Council. Documents relating to the applications may be viewed at www.e-lindsey.gov.uk/Planning. It is recommended that any comments you wish to make be submitted direct to East Lindsey District Council, either by their website as above or by letter.

Signed *Jane Slaymaker* - Parish Clerk

03.01.2024

Public Participation/ Open Forum (15 minutes allocated)

Agenda

1. To open the meeting and welcome
2. To note any apologies and accept valid reasons of absence
3. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations¹ in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct
4. To receive and approve the draft notes of the meeting held on 14th November 2023
5. To consider excluding the press and public from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, as matters under discussion relate to candidates for co-option and may be confidential. Any vote required will take place in public
6. To receive reports from the County and District councillors
7. **Finance**
 - a) To formally note financial position
 - b) To formally note bank reconciliations
 - c) To consider and approve the budget for 2024/25
 - d) To consider and agree a precept for 2024/25
 - e) To note transfer of £500 from the interest account to the current account on 30.11.23
 - f) To approve the Clerk's annual pay award for 2023/24 to £12.63/hour
 - g) To formally approve any automated, retrospective and future payments to be made:
 - 19.11.23 ICCM membership fee (part year) £32.00
 - 21.11.23 Karl Valentine grass cutting and cemetery maintenance £178.00
 - 24.11.23 Doxdirect newsletter £67.39
 - 28.11.23 Nigel Sardeson Cemetery tree survey £300.00
 - 30.11.23 Horncastle Training Centre £144.00

05.12.23 V Clark mid-tern audit £60.00
31.01.24 Salary £109.46 (LGA 1972 s.112)
29.02.24 Salary £109.46

h) To note any income received since the last meeting:

09.11.23 Interest £9.67

11.12.23 Interest £9.77

8. Planning Matters

- a) To consider any planning applications received since the last meeting and ratify the comments made on ref: N/041/02363/23, land at Dexthorpe House Farm, Dalby.
- b) To note any planning decisions and/or appeal notifications since the last meeting

9. Village Matters

- a) To receive an update on highway matters
- b) To receive an update regarding the Dalby Church access
- c) To receive an update from Partney PCC
- d) To note land ownership of verge northside Maddison Lane/Dalby Road corner
- e) To discuss a suggestion that the path linking Maddison Lane and Scremby Road is called Flinders Walk
- f) To receive an update on the development of a Parish plan and resolve action required
- g) To receive an update on the development of an emergency village action plan and resolve action required

10. Internal Council Matters

- a) To receive and note the mid-year internal audit and resolve action required
- b) To consider holding regular Councillor Chat sessions and resolve action
- c) To consider publishing a Parish Council Facebook account and resolve action
- d) To receive monthly Cemetery checklist and resolve any action required (Cllr Jones)
- e) To consider and approve the Cemetery Risk Assessment (Cllr Jones)
- f) To consider and approve reviewed Cemetery fees (Cllr Lovelock)
- g) To consider and approve changes to the Cemetery grass cutting regime and resolve action (Cllr Jones and Clerk)
- h) To receive feedback from completing the Parish Policing Priority Setting Form
- i) To formally note that Declarations of Acceptance of Office were signed before the meeting held 16th May 2023 by Cllrs Dawson, Middleton, Oliver, Sargeant, P Risi, V Risi

11. To receive correspondence and note any action required

12. Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings, *No decisions may be made under this section, but Councillors may wish to flag up issues.*

13. To consider excluding the press and public from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, as matters under discussion are confidential and relate to the Clerk's appraisal

14. To note the date of the next meeting of the Parish Council: Tuesday 12th March 2024

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting