

# Partney and Dalby Parish Council

Dear Councillors,

You are summoned to attend the Meeting of the Parish Council to be held on Tuesday 14<sup>th</sup> November 2023 in Partney Victory Hall at 7.00pm.

There is an Open Forum at each meeting where Members of the Public are invited to ask questions or make short statements to the Council in relation to the business on the agenda.

Please note that any recommendations made at this meeting by the Parish Council in respect of planning applications on the agenda are advisory only and not binding on East Lindsey District Council. Documents relating to the applications may be viewed at [www.e-lindsey.gov.uk/Planning](http://www.e-lindsey.gov.uk/Planning). It is recommended that any comments you wish to make be submitted direct to East Lindsey District Council, either by their website as above or by letter.

Signed *Jane Slaymaker* - Parish Clerk

08.11.2023

Public Participation/ Open Forum (15 minutes allocated)

Agenda

1. To open the meeting and welcome
2. To note any apologies and accept valid reasons of absence
3. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations<sup>1</sup> in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct
4. To receive and approve the draft notes of the meeting held on 12<sup>th</sup> September 2023
5. To receive reports from the County and District councillors
6. **Finance**
  - a) To formally note financial position
  - b) To formally note bank reconciliations
  - c) To receive last quarter payments & receipts and current balance against budget
  - d) To note transfer of £500 from the interest account to the current account on 11.10.23
  - e) To formally approve any automated, retrospective and future payments to be made:
    - 25.09.23 Nick King grass cutting £140.00 (under Open Spaces Act 1906 s.10)
    - 25.09.23 British Garden Centre bulbs and plants £100.94 (Highways Act 1980 s 130)
    - 18.09.23 Doxdirect Navigator printing £67.39 (under Local Government Act 1972 s 142)
    - 02.10.23 British Garden Centre bulbs and plants £70.97
    - 11.10.23 Nick King grass cutting last cut 14 Of 14 £70.00
    - 11.10.23 Lalc training Cllr P Risi £60.00 (LGA 1072 s.111)
    - 11.10.23 Plusnet (J Slaymaker) £23.62 (LGA 1972 s.144)
    - 19.10.23 Lalc training Cllr Jones £15.00
    - 31.11.23 Salary £100.79 (LGA 1972 s.112)
    - 31.12.23 Salary £100.79
  - f) To note any income received since the last meeting:
    - 06.10.23 HMRC Vat refund £387.64
    - 01.11.23 William Kent Memorial right £110.00

## **7. Planning Matters**

- a) To consider any planning applications received since the last meeting
- b) To note any planning decisions and/or appeal notifications since the last meeting
- c) To consider approaching ELDC concerning a potential breach of planning on the Skegness Road, Partney

## **8. Village Matters**

- a) To discuss the noticeboard on Dalby Road/Maddison Lane corner and resolve action
- b) To receive an update on highway matters
- c) To receive an update regarding the Dalby Church access
- d) To consider including the grass verges boarding the Church in the Village Maintenance schedule, approximate cost of £30/cut and resolve action
- e) To consider placing content about Partney in the Spilsby Explorer Magazine and order additional copies, costs to be in the region of £156.00 per edition and resolve action.
- f) To receive a report from the Neighbourhood Planning training (Cllr P Risi) and consider the best approach to develop an action plan and resolve action
- g) To discuss recent flooding in the village

## **9. Internal Council Matters**

- a) To consider and agree to appointing V Clarke as Internal Auditor, the fee being £120.00
- b) To consider and approve funding First Aid training for the Clerk and grounds maintenance contractor at £50.00 each
- c) To receive monthly Cemetery checklist and resolve any action required
- d) To consider and approve updated Cemetery Regulations, review fees and associated forms (circulated)
- e) To consider wording for the Cemetery sign and grant delegated authority to the Clerk and Cemetery Lead to approve quotations for a supplier
- f) To consider subscribing to the Institute of Cemetery and Crematorium Management (ICCM) for advice and discounted training at £95.00 a year
- g) To consider registering on a ICCM training course (£185.00 non-members- £150 member)
- h) To receive notice of termination from the Cemetery grass cutting contractor and delegate authority to the Clerk and Cemetery Lead to advertise the contract and instruct the contractor with the most favourable bid
- i) To receive the Asset Inspection Record and resolve any action required
- j) To consider the Local Resilience Forum survey (circulated) and consider developing an emergency action plan and resolve action
- k) To consider the Sub-regional Strategy consultation (circulated) and resolve action
- l) To consider the Parish Policing Priority Setting Feedback Form (circulated) and resolve action
- m) To nominate a councillor to attend the virtual Police Parish Council Engagement Session on 5<sup>th</sup> December 6-8pm

**10.** To receive correspondence and note any action required

**11.** Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings, *No decisions may be made under this section, but Councillors may wish to flag up issues.*

**12.** To note the date of the next meeting of the Parish Council: Tuesday 9<sup>th</sup> January 2024

<sup>1</sup> A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting