

**Minutes of Meeting of Partney and Dalby Parish Council held 7pm 11th July 2023
in the Victory Hall, Partney**

Present: Cllr Jacqueline Oliver (Chair) Cllr Beth Dawson Cllr Richard Jones Cllr Mick Lovelock
Cllr Andy Ratcliffe Cllr Packa Risi Cllr Valerie Risi

Member of Public present: 10

Also in attendance: Jane Slaymaker – Parish Clerk

Open Forum for public participation

A member of the public asked if the surface of newly cleaned footpath from Maddison Lane towards the Cemetery would be levelled. Cllr P Risi to flag it up again on FixmMyStreet. A resident reported that the hedge by the footpath towards Partney Garage was overgrown. Cllr P Risi reported that Highways had written to the landowners. A member of the public had used FixMyStreet twice for recent Dalby Road flooding. There was also concern about the risk of flooding at Maddison Lane and Skegness Road. A member of the public asked about a play area. It is intended that this type of provision would be considered when the Parish Council undertakes a Parish Plan/Neighbourhood Plan which would involve consultation with all residents. A member of the public submitted a petition against the positioning of the new noticeboard in the Victory Hall bus shelter. The resident stated that Maddison Lane would be a better location for residents of Maddison Lane and Hudson Close. The Chair reported that the proposed location on Maddison Lane/Dalby Road would require a free-standing noticeboard which could be vulnerable to vehicle damage. The redundant smaller wooden noticeboard could be made available but would require fixing to a wall in a suitable location.

Cllr Ratcliffe signed the declaration of acceptance of office before the start of the meeting.

31. Welcome and open meeting

The Chair opened the meeting at 7.21pm.

32. To receive any apologies and accept valid reasons of absence

Apologies were received from Cllrs Middleton and Sargeant. It was resolved to accept the apologies and reason for absence.

Item 11a) – co-option of councillors, was moved for discussion at this point and it was resolved to co-opt Richard Jones and Mick Lovelock. Their declarations of acceptance of office were signed and witnessed and they joined Cllrs at the table.

33. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct

Declarations of interest were received from Cllrs Oliver, P and V Risi for item 9, Planning.

34. To receive and approve the draft notes of the Meeting held on 16th May

It was resolved to accept the notes of the Meeting held 16th May 2023 as a true record and the Chair signed the minutes.

35. To receive and approve the draft notes of the Extraordinary Meeting held on 13th June 2023

It was resolved to accept the notes of the Extraordinary Meeting held 13th June 2023 as a true record and the Chair signed the minutes.

36. To receive an update on the position regarding the Dalby Church access

Chris Miller the Head of Environment and recent Public Rights of Way and Access Manager from Lincolnshire County Council gave an overview of the position regarding access to Dalby Church. The road is classed as a footpath and the public have a right of pedestrian access. Access to the Church would be for parishioners as a 'Churchway'. The issue is the level of access granted. Mr Miller assured the council that he would forward all the papers regarding this issue to the Council. This item to be placed on the September agenda for further discussion.

Chris Miller left the meeting.

37. To receive reports from the County and District councillors

No County or District councillors were present.

38. Finance

a) To formally note financial position

It was noted that the current account is £4,027.48 and the reserves account: £6,718.05

b) To formally note bank reconciliations

The bank reconciliations were noted and initialled by the Chair.

c) To consider the transfer of £3,000 from the current account to the savings account

It was resolved to transfer £3,000 to the savings/reserves account

d) To consider changes to the bank mandate

It was resolved to include Cllrs Ratcliffe and P. Risi to the bank mandate.

e) To note the insurance premium renewal of £164.81 on 1st June 2023

The insurance premium renewal of £164.81 on 1st June 2023 was noted.

f) To consider the payment of 1/3 of the Clerk's annual SLCC subscription

It was resolved to pay 1/3 of the SLCC annual subscription being £37.33.

g) To receive last quarter payments & receipts and current balance against budget

The last quarter payments & receipts and current balance against budget figures were noted.

h) To formally approve any automated, retrospective and future payments to be made

It was resolved to approve the following:

25.05.23	Nick King Cemetery grass	4 & 5/14	£140.00
02.06.23	Plusnet DD		£23.62 (£19.68 ex Vat)
05.06.23	Acorn Workshop noticeboard		£1,794.00 (£1,495 ex Vat)
07.06.23	Lives SLA for defibrillator		£216.00 (£180.00 ex Vat)
13.06.23	Lalc training Cemeteries		£66.00 (£55 ex Vat)
21.06.23	Nick King Cemetery grass	6 & 7/14	£140.00
02.07.23	Plusnet DD		£23.62 (£19.68 ex Vat)
11.07.23	ELDC Election Fees		£97.00
11.07.23	Karis Gardening Services		£170.60
31.07.23	Salary July		£100.79
31.08.23	Salary August		£100.79

Cllrs Oliver, P Risi and V Risi left the meeting at 7.56pm and Cllr Ratcliffe took the Chair.

39. Planning Matters

a) To consider any planning applications received since the last meeting including ref N/136/00563/23 - Erection of 3no. houses with garages and construction of vehicular accesses for land off south of Skegness Road, Partney and resolve action.

It was resolved to resubmit the previous comments made in June with slight amendment requesting a wildlife corridor, existing foul water drain survey and highlighting potential soakaway issues. Residents were encouraged to submit their own comments to ELDC. The Clerk to submit comments following approval of draft comments sent round to Cllrs.

Cllrs Oliver, P Risi and V Risi returned to the meeting at 8.15pm and Cllr Oliver took the Chair. One member of the public left the meeting.

40. Village Matters

a) To receive an update on highway matters

Work has taken place on some potholes on Hardings Lane and the Bus Stop. There are still outstanding items. Residents are encouraged to use FixMyStreet website for reporting issues. Cllr Davie had been chased about the redundant National Speed Limit sign on Dalby Road. The Council will look at taking part in a Speed Watch initiative which is due to be discussed at the next Spilsby Town Council and adjoining Parishes Cluster meeting (date TBC).

b) To receive an update on village drains

Anglian Water confirmed that despite the surveyor's recommendation that the village drains be on an annual flushing schedule, this would not happen as there were not enough incidents logged to be on the schedule. Residents to be encouraged to report all incidents with Anglian Water in the next edition of Navigator. The Environment Agency to be requested to test the water near the slurry heap near Dalby Road.

c) To formally consider commencing a Neighbourhood Plan

Cllr P Risi and the Clerk are attending a training session on neighbourhood planning in late September and this item will be discussed following the training.

d) To consider a future provider of broadband for the Victory Hall with effect from 5th September 2023 and resolve action

Historically the Parish Council paid for the broadband as they were in receipt of a grant. It was resolved to cease payment of the Victory Hall broadband and to consider awarding a grant to the Victory Hall at the next meeting.

e) To receive an update concerning tree work in Partney Cemetery and resolve action

It was reported that the cherry tree in front of the Cemetery railing has dead branches. The recommendation from a tree surgeon is to remove the tree. The Clerk to obtain a further quotation and proceed with the most favourable quote.

41. Internal Council Matters

a) To consider candidates for co-option and resolve action

This item was discussed earlier in the meeting.

b) To consider and agree terms for a Cemetery Grounds Maintenance Agreement

The terms of the Maintenance Agreement were agreed and the Clerk to progress the matter.

c) To appoint a member as Cemetery Lead

It was resolved to appoint Cllr Jones as Cemetery Lead and he will work with the Clerk to ensure legislative compliance.

d) To consider a procedure for planning applications received between meetings and resolve action

It was resolved to adopt a procedure for planning applications received between meetings.

e) To consider and adopt the Health and Safety policy

It was resolved to adopt the Health and Safety policy and to review in 2024.

f) To consider and adopt Disciplinary and Grievance policies It was resolved to adopt the Disciplinary and Grievance policies and review in 2024.

g) To consider and adopt an Abusive, Persistent or Vexatious Complaints policy

It was resolved to adopt the Abusive, Persistent or Vexatious Complaints policy and review in 2024.

h) To consider membership of British Register of Accredited Memorial Masons BRAMM

It was resolved to apply for membership of BRAMM. There is no cost to membership.

i) To consider purchase of a projector for use in meetings and resolve action

Cllr Lovelock offered the use of his projector which will be helpful at meetings when planning applications are considered etc. Cllr Lovelock was thanked for his offer.

j) To receive an update from councillor training

Cllr V Risi reported that the new councillor training was very useful and informative. The Chair, Vice Chair and Clerk to attend the next 'Chair and Clerk' training.

42. To receive correspondence and note any action required

Email from LCC offering free litter picking kits. The Clerk to order 24 kits.

43. Clerk and Councillor Reports

Items for the next agenda: Dalby Church access, highways update, slurry heap and cemetery

44. To note the date of the next meeting of the Parish Council

The next meeting is Tuesday 12th September at 7pm

The meeting closed at 9.00pm