

# Partney and Dalby Parish Council

Dear Councillors,

You are summoned to attend the Meeting of the Parish Council to be held on Tuesday 12<sup>th</sup> September 2023 in Partney Victory Hall at 7.00pm.

There is an Open Forum at each meeting where Members of the Public are invited to ask questions or make short statements to the Council in relation to the business on the agenda.

Please note that any recommendations made at this meeting by the Parish Council in respect of planning applications on the agenda are advisory only and not binding on East Lindsey District Council. Documents relating to the applications may be viewed at [www.e-lindsey.gov.uk/Planning](http://www.e-lindsey.gov.uk/Planning). It is recommended that any comments you wish to make be submitted direct to East Lindsey District Council, either by their website as above or by letter.

Signed \_\_\_\_\_ Parish Clerk

06.09.2023

Public Participation/ Open Forum (15 minutes allocated)

Agenda

1. To open the meeting and welcome
2. To note any apologies and accept valid reasons of absence
3. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations<sup>1</sup> in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct
4. To receive and approve the draft notes of the meeting held on 11<sup>th</sup> July 2023
5. To receive and approve the draft notes of the extraordinary meeting held on 23<sup>rd</sup> July 2023
6. To receive reports from the County and District councillors
7. **Finance**
  - a) To formally note financial position
  - b) To formally note bank reconciliations
  - c) To formally approve any automated, retrospective and future payments to be made:

21.07.23	Wave DD £6.81
09.08.23	DD Plusnet internet £23.62
23.08.23	N King grass cemetery cutting x 2 cuts (10 and 11) £140.00
30.09.23	Salary (under LGA 1972 s.112) £100.79
31.10.23	Salary (under LGA 1972 s.112) £100.79
  - d) To note any income received since the last meeting:

11.07.23	Cemetery fees £30.00
09.08.23	Interest £6.76
8. **Planning Matters**
  - a) To consider any planning applications received since the last meeting including ref: N/136/01574/23 - Extension to existing dwelling to provide additional living

accommodation at Trebor, Maddison Lane, Partney  
and ratify informal comments made between meeting in relation to resubmitted plans for reference N/136/01032/23 - Erection of a holiday cottage and siting of a holiday lodge, existing barn to be demolished at land opposite Sausthorpe Road Farm, Partney.

b) To note any planning decisions and/or appeal notifications since the last meeting

## **9. Village Matters**

a) To receive an update on highway matters

b) To discuss the Dalby Church access and resolve action

c) To receive an update on the Dalby Road muck heap

d) To receive an update on the LCC drains survey (Cllr V Risi)

e) To consider the issue of litter at the Partney Garage and elsewhere in the village and resolve action

f) To consider and approve an application to ELDC for an additional rubbish bin to be sited adjacent to the bus stop near Partney Garage

g) To agree a date for bulb planting around the village and Cemetery

## **10. Internal Council Matters**

a) To consider and approve the following policies: Training and Development, Equality and Diversity, Safeguarding, Dignity at Work and a Grants Policy and agree review dates.

b) To consider and approve terms of reference for a Staffing Committee, appoint members to the committee and agree a date for the Clerk's annual appraisal

c) To consider and appoint member(s) as Finance Lead, Highways/Footpaths and Website Lead

d) To consider and approve the Cemetery Monthly Checklist (Cllr Jones)

e) To consider continuance of the LIVES defibrillator guardianship contract from April 2024 and resolve action

f) To consider and approve delegated action for the Clerk and Cemetery Lead to receive quotations for a tree survey of the Cemetery and proceed with the most favourable quote

g) To consider the ground condition in the Cemetery and resolve action (Cllr Jones)

h) To consider and approve an application to the Commonwealth War Graves Commission for a Cemetery War Grave sign (Cllr Jones)

**11.** To receive correspondence and note any action required

**12.** Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings, *No decisions may be made under this section, but Councillors may wish to flag up issues.*

**13.** To note the date of the next meeting of the Parish Council: Thursday 14<sup>th</sup> November 2023

<sup>1</sup> A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting